

**Suggested Support Plan format**

<b>Name:</b>		<b>Manager/mentor</b>	
<b>Employment details</b>		<b>Role:</b>	<b>Employment start date:</b>
<b>Meeting date:</b>		<b>Plan starts:</b>	<b>Plan agreed:</b>

<b>Target</b>	<b>Support</b>	<b>Success criteria</b>	<b>Review date</b>	<b>Comments</b>

**Meeting notes:**

**Present:**

**Issues:**

**A Support Plan was suggested by.**

**Agreed as a true record:**

**Date:**