



## Dereham Church of England Junior Academy

Headteacher: Mrs K. Scott

Gilpin's Ride, Littlefields, Dereham, Norfolk NR19 1BJ Tel: 01362 693876

Email: [office@derehamjunior.dneat.org](mailto:office@derehamjunior.dneat.org) Web: [www.derehamjunior.dneat.org](http://www.derehamjunior.dneat.org)



Diocese of Norwich  
Education and  
Academies Trust

### Advert for post of SENDCo (non-teaching)

- SENDCo
- Designated Teacher for LAC and part of the Safeguarding Team
- Part of the Senior Leadership Team
- Post Grade: MPS/UPR + SEN Allowance of £3000-£4000 depending on experience (pro rata)
- Permanent Post
- 0.6 – 3 days a week non-teaching (There may be the possibility of an additional day of SENCO work in a local school which can be discussed)
- Required for Easter 2021 or sooner if possible

Are you a current SENDCo trying to balance a teaching commitment with your SEND role or someone with SEND experience seeking a new challenge to further develop your leadership experience? If so, we may have the position for you.

Due to the promotion of our current SENDCo, we are seeking to appoint an excellent practitioner to join our leadership team and further develop the provision and support for SEND children in our care. We are a four form entry Junior School with around 400 children on roll within the market town of Dereham, Norfolk.

The successful applicant will be responsible for leading and developing the SEND provision within the school and will have a proven record of expertise in special educational needs.

We require someone who:

- Has previous experience or has a strong understanding of SEND
- Has SENDCo experience and/or the National Award for Special Educational Needs Co Ordination (if not achieved, has a commitment to undertaking this training and should have a strong understanding of SEND)
- Is (or has been) as Designated Lead for Safeguarding (or has a desire to undertake this role, with some Safeguarding experience)
- Has a secure knowledge of the SEN code of practice
- Is highly motivated and able to effectively manage their timetable across a large school
- Is able to lead on SEND across the school, providing CPD and support for staff where required
- Is able to build effective working relationships with professionals and families.

*\*See accompanying Job description for a full list of responsibilities.*

This is an exciting role and is one which offers ample opportunity to develop your leadership abilities. The successful candidate will work collaboratively as part of a hardworking, caring team of staff and Governors. You will be part of the Senior Leadership Team within the school, alongside the Headteacher, Deputy Headteacher, Year Leaders and School Business Manager and will work closely with our two Pastoral Workers. This is a non-teaching post due to the size and nature of the school, although you will be required



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to work with staff and children from across the school including assessments and pastoral sessions with some children.

Above everything else, the biggest 'pull' for our school is our amazing pupils. They deserve the best.

Therefore, it is imperative that you are able to:

- Build lasting memories for our children
- Increase their life opportunities and broaden their horizons
- Forge harmony not just happiness
- Promote and develop the importance of positive relationships between everyone in and out of the academy
- Embrace failure as well as success and develop resilience in the face of adversity
- Challenge as well as support our pupils and help equip them with the attributes needed to embrace an ever-changing future.

Dereham Church of England Junior Academy is an inclusive academy that is part of the Diocese of Norwich Education and Academies Trust (DNEAT). They also support us in ensuring the above points are our priority.

Under normal circumstances we would strongly advise prospective candidates to arrange a visit to see our lovely school in action. However, with the school working very differently due to COVID-19 restrictions, this is more of a challenge. In the first instance, please contact the Headteacher (Mrs Kelly Scott) via email – [head@derehamjunior.dneat.org](mailto:head@derehamjunior.dneat.org) to arrange a mutually convenient time to discuss the role.

In the meantime, we recommend you have a good look at our website and start to think about what you can bring to our fantastic school and help make us even better!

Closing date: Friday 8<sup>th</sup> January 2021

Interview date: Week Beginning 18<sup>th</sup> January 2021

As this post is affected by the *Childcare (Disqualification) Regulations 2009*, candidates will need to complete a declaration to establish if they are disqualified.

Please use the DNEAT application form and, within the application, state how you feel that you meet the job description. Email completed forms to:

Christabel Kiy – School Business Manager – [c.kiy@derehamjunior.dneat.org](mailto:c.kiy@derehamjunior.dneat.org)

We are committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. This includes obtaining references and ensuring compliance with the DBS process.