



The Nar Valley Federation of Church Academies

Executive Headteacher: Mrs Anne Neary

Web: www.narvalleyfederation.co.uk

Person Specification – Teaching Assistant

	Essential	Desirable
Qualifications	Basic general education – Mathematics and English Language GCSE (or equivalent) Grade C or above (or GCSE grade 4 or above)	A relevant educational, childcare, health or social care qualification at level 2 or above or be working towards a relevant qualification.
Experience	Experience working with children in an educational setting	Experience of working with outside agencies
	Experience of record keeping	Experience working with children who require significant support
Professional knowledge	Working knowledge of implementing Teaching and Support Plans	Knowledge of working with EHCPs
	Willing to undertake training and other CPD activities in order to further develop the specialist skills needed for the role	
Professional skills, qualities and aptitudes	Has a passion for enabling all children to achieve the best they possibly can and removing barriers that prevent them from doing this	Able to work with a range of professionals from external agencies
	Is committed to encouraging children to work towards independence	
	Believes it is essential to and is able to develop positive relationships with children and their families	
	Able to work in team and enable a team approach to supporting pupils	
	Is able to work both under teacher direction and, where appropriate at own initiative	
	Empathic to the potential challenges faced by children and their families	



Diocese of Norwich
Education and
Academies Trust

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	Approachable, polite & professional	
	Resilient and able to remain calm in challenging situations and to ask for help when needed	
	Flexible and can manage last minute changes when required	
	High expectations of self and others	
	Proven written & oral communication skills	
	Is dedicated and punctual	
	Committed to equality of opportunity for all	
	Committed to safeguarding procedures and practices	